

Freedom of Information Act Status Report July 1, 2014 – September 30, 2014

Office of Chemical Safety & Pollution Prevention

Freedom of
Information Act
Coordinator:
Marilyn Malloy

Reporting Period:
FY 2014 4th Qtr.

FOIA Processing Status	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Requests pending at beginning of quarter	339	396	437	404
Requests received during quarter	134	187	126	153
Requests processed during quarter	79	152	159	176
Requests pending at end of quarter	394	431	404	381
Requests backlogged at end of quarter	330	361	369	302
Percentage of requests backlogged at end of quarter	84%	84%	91%	79%

Ten Oldest Requests for OCSPP	Dated Received
EPA-HQ-2009-000026	09/14/2009
EPA-HQ-2010-000017	01/04/2010
EPA-HQ-2010-000019	01/25/2010
EPA-HQ-2010-000021	02/02/2010
EPA-HQ-2010-000031	03/11/2010
EPA-HQ-2010-000032	03/11/2010
EPA-HQ-2010-000039	06/01/2010
EPA-HQ-2010-000053	06/28/2010
EPA-HQ-2010-000056	07/07/2010
EPA-HQ-2011-000103	12/09/2010

Office of Environmental Information
National Freedom of Information Act Program

Note: Please see page 2 for Status Report legend.

Status Report Legend

- **Requests pending at the beginning of the quarter:** Number of FOIA requests received prior to the beginning of the quarter and remaining open at the beginning of the quarter.
- **Requests received during the quarter:** Number of FOIA requests received anytime from the first day of the quarter through the last day of the quarter.
- **Requests processed during the quarter:** Number of FOIA requests processed anytime from the first day of the quarter through the last day of the quarter.
- **Requests pending at the end of the quarter:** Number of FOIA requests that have not been closed by the end of the quarter, including those still being processed within the 20 working day time limit and those for which processing has exceeded the 20 working day time limit.
- **Requests backlogged at the end of the quarter:** Number of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether an extension has been granted).
- **Percentage of requests backlogged at the end of the quarter:** Percentage of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether a time period extension has been granted for processing a FOIA).